

Academic Writing and Communications Appointments

What should I expect in an academic writing or communications appointment?

An experienced Teaching Fellow (an HGSE doctoral student) works with you one-on-one to:

Writing Center	Communications Lab
<ul style="list-style-type: none">• brainstorm and outline an assignment• define a research question• develop a thesis statement or argument• organize the content of your paper• review and revise drafts• recommend citation and referencing resources	<ul style="list-style-type: none">• practice and receive feedback on an academic presentation, class/client presentation, entrepreneur pitch or doctoral defense• create an “elevator-pitch”• organize a conference poster• develop & storyboard a .pptx presentation• assist with your capstone and doctoral defenses

Who could benefit from writing and communications appointments?

We believe that anyone can benefit from sharing and discussing their work with a skilled coach. Our services are geared toward graduate students at the Harvard Graduate School of Education. Some common reasons to make an appointment include:

- I feel stuck and am experiencing some writer’s block
- I am not confident in my writing or presentation skills
- I feel overwhelmed or confused about a specific assignment and don’t know where to start
- I want to make sure I am on the right track with what I’m already working on
- I’d like to practice a specific skill such as designing presentations, editing, or paraphrasing
- I am a confident writer/presenter who values input from other experienced writers

Academic writing and communications at HGSE

For more information about Academic Writing and Communications appointments and other services offered by Gutman Library, review our [FAQs](#), visit our website at gse.harvard.edu/library, or email Ning Zou, Associate Director for Student Academic Services and Learning Design at ning_zou@gse.harvard.edu.

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