



## Office of the Registrar

Dear HGSE Students:

I hope the spring semester is progressing well!

The purpose of this email is to remind you of the upcoming HGSE add/drop/grade option deadlines for the spring semester, as well as a few additional messages.

### HGSE Add/Drop/Grade Option Deadlines

All Full-Term Spring and Spring 1 Courses:	<b>February 12<sup>th</sup></b>
All Spring 2 Courses:	April 1 <sup>st</sup>
May Courses: prior	Must be added/dropped  to the start of the second class meeting

### General Policies

**Adding courses:** Students may add courses through the deadline dates. After those dates, courses may no longer be added.

**Dropping courses:** Through the deadline dates, courses dropped will be expunged from students' academic transcripts. After the deadlines, courses may still be dropped, but will carry a permanent "DRP" notation on the transcript.

**Grading options:** Changes to grading options may be made through the deadline dates (if the course has a grading option). Students should plan to take at least 16 credits for a letter grade.

**Cross-Registration:** For most, but not all, of the schools with which HGSE has cross-registration arrangements, February 12<sup>th</sup> is the cross-registration deadline. The cross-registration period for each school can be found on my.Harvard under Course Search:

## Cross-Registration and Enrollment Dates

[Non-Harvard Account Form](#)

[Credit Conversion](#)

[Cross-Registration Dates](#)

Since there are some differences across the faculties, students who are cross-registering are advised to make themselves aware of the cross-registration policies and procedures at both HGSE as well as at the school into which they are cross-registering (host school). By cross-registering into another faculty, students agree to abide by the host school's rules. In cases where the HGSE deadline differs from that of the host school, **students are expected to honor the earlier deadline.**

**Special Note:** Due to differences in the academic calendars of Harvard University and the Massachusetts Institute of Technology, students are cautioned that **spring 2021 grades for MIT courses are not be received in time to count towards May 2021 graduation requirements.**

Best wishes for a great semester!

Charles

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